



Guidelines for Monthly Installment Payment Option

VLTA offers members the option of paying their membership dues in equal monthly payments. Please be sure to understand the guidelines listed below if you are interested in participating:

- The program is available only to agent, associate, and abstractor members.
- Members will be charged equal monthly installments throughout the duration of their membership.
- This program is available through the manual join (paper application) ONLY. The option to pay in installments is located on the [New Member Application](#).
- Only credit card payments are eligible. The credit card must have an expiration date that is after the date when the last payment will be charged (12/31/2009).
- A nominal administrative fee is included in each payment.
- The following procedure will be abided by in the event a payment is declined: VLTA will try to charge the card on four (4) consecutive days. If it has been declined on each of the four (4) days, VLTA will attempt to contact the member by email and/or phone. After two declined payments, a \$50.00 administrative fee will be assessed.
- Member is responsible for all dues incurred for the calendar year. The membership cannot be cancelled or otherwise terminated prior to 12/31/09 without incurring all charges for the unpaid remaining balance.